FREQUENTLY ASKED QUESTIONS

1. How can I submit my application?

Reply: Candidates needs to apply online. No manual or any other mode would be entertained.

2. Can I apply for more than one post?

Reply: Yes, one candidate can apply for more than one post. Only one application per candidate for each post is allowed.

3. Can I modify/alter the details filled in online application form?

Reply: Yes, the basic details like Name, father name Mother Name & Educational details in online application form can be edited / modified before submission of application fee or final submission of online form and details once finally submitted cannot be changed under any circumstances. Hence, candidates are strictly advised to ensure that they have filled in the correct particulars & details in online application form.

4. Is there any application fee?

Reply: Yes, Refer advertisement for the same. Application Fee needs to be paid online using netbanking, credit/debit card or UPI. No other payment mode is acceptable. Application fee is non-refundable. **Failed Transaction amount will be automatically refunded to same A/c from which payment was originally made, within 15 working days.**

5. How can I apply online?

Reply: Eligible and interested candidates are required to apply online from 09 :00AM onwards 05.09.2010 upto 26.09.2010 upto 6:00PM on BIS website. They should have valid E-Mail ID, which should remain valid for at least one & a half year; latest passport size photograph (jpg or jpeg file only upto 50 Kb) as well as photograph of signatures in digital format (jpg or jpeg file only upto 20 kb) for uploading with the application form; Supporting documents for qualification, caste/PwBD certificate and identity proof for uploading (pdf/jpeg/jpg file only upto 01MB each).

6. In my Graduation/Post Graduation course, only GPA/CGPA/OGPA/DGPA/SGPA or letter grade has been awarded in place of percentage of marks. Can I enter the grade in my application?

Reply: Candidates who have been awarded GPA/CGPA/OGPA/DGPA/SGPA or letter grade should convert it into percentage and provide only the equivalent percentage of marks in the online application form. Where no norms have been specified, the CGPA/OGPA will be presumed to have been provided on a 10 point scale. Candidates would be required to provide CGPA to Percentage conversion formula of their Institute/University at the time of document verification, if shortlisted.

7. What is the cut-off date of ascertaining eligibility for age, qualification etc.?

Reply: The cut-off date for meeting age criterion and possession of minimum educational qualification shall be 26.09.2020 and will remain unchanged irrespective of any reason whatsoever. Further, the date of declaration of result/issuance of final marks-sheet or passing Certificate, whichever is earlier, shall be deemed to be the date of acquiring minimum educational qualification and there shall be no relaxation on this account.

8. I am SC/ST/OBC candidate but don't have a caste certificate, can I apply as a General candidate?

Reply: If you so desire, you may apply as "General" candidate (if eligible for General category) giving your category as "General". In such an event, your candidature will be considered as "General" and no change in category shall be allowed at a later date.

9. I am a Hearing Impaired (HH) PwBD candidate. Can I bring my own scribe?

Reply: No. Only those candidates whose writing speed is adversely affected permanently for any reason may use services of their own scribe at their cost during the online examination.

10. Will any TA/DA be paid for attending online test?

Reply: No. Candidates have to make their own arrangement for travelling, lodging and boarding for appearing in online test and no TA/DA will be paid in this regard.

11. What is the structure of online test?
Reply: Refer page number 5 of advertisement. Medium of Test will be in Rajbhasha (Hindi) and English. Duration of test will be 02 hours (120 minutes). The total number of questions will be 150, of one mark each. The examination level of the domain subject will be of minimum prescribed educational qualification.

12. Briefly explain selection procedure?
Reply: Candidates need to appear in online computer-based examination on the day, date and venue as mentioned in their admit card. No request for change in day, date and venue would be considered. There will be interview and selection of the candidates for appointment shall be made based on marks obtained in online test and Skill (Trade) Test in the relevant trade and subject to verification of certificates/testimonials etc.

13. I am working in Govt./PSU/Autonomous Bodies. Do I need to give No Objection Certificate?
Reply: Candidates employed in Central/State Government/Quasi-Government/Public Sector Undertakings/ Autonomous Bodies shall be required to produce 'Permission letter / No Objection Certificate' at the time of document verification from their employer. Such candidates, if offered appointment, shall be required to submit proper & unconditional "Relieving Memo./Discharge Order/Release Order" from their employer at the time of joining, without which they will not be allowed to join.

14. How will I be receiving communication from BIS in future?
Reply: Candidates are advised to keep the E-mail ID as well as Mobile Number, as filled-in in their online application form, active for at least one & a half year from cut-off date i.e. 26.09.2020. No change in the E-mail ID will be allowed once submitted. All future information/communication regarding participating in the selection process shall be provided through e-mail/SMS to the candidates, found prima-facie eligible, based on the information submitted by them in their online application data. Responsibility of receiving and downloading of information/communications, etc. will be of the candidate. BIS will not be responsible for any delay in communication/inactiveness of the E-mail ID, loss of email sent due to invalid/wrong E-mail ID submitted by the candidate in online application form and no correspondence in this regard shall be entertained.

15. What should I do if there is delay in accessing the page?
Answer: The delay in accessing the Page depends upon various factors like internet Speed, large number of applicants trying to register the application at the same time etc. Therefore, if you are not able to get the page for registration promptly, please retry after some time, preferably not during peak hours.

16. I have made the payment through Credit Card/Debit Card/Net Banking, but the Online application System is showing as "fee not paid". How can I check/update the payment made?
Answer: After payment is made, payment details are updated on the Online Application System. **Failed Transaction amount will be automatically refunded to same A/c from which payment was originally made, within 15 working days**.

17. What is NSQF level?
Answer: The National Skills Qualifications Framework (NSQF) is a competency-based framework that organizes all qualifications according to a series of levels of knowledge, skills and aptitude. These Certificates are provided by National Skill Development Corporation/Sector Skill Councils.
For details please visit
i) www.nsdcindia.org/sector-skill-councils
ii) pmkvyofficial.org

18. If I have any queries whom should I contact?
Reply: Candidates should first read out the advertisement carefully. It is the responsibility of the candidates to ascertain his/her eligibility for the post by himself/herself. However, in case of any technical queries or difficulty in applying online candidates are advised to contact at recruitmentestt@bis.gov.in or on Helpline No. +91- 9513850026 from 10:00 AM to 6:00 PM only on working days.